

LISBON CEMETERY

RULES & REGULATIONS

Adopted by the Lisbon Cemetery Board August 14,2019

SECTION I PURCHASE OF LOTS

- ITEM 1 Cemetery lots may be purchased at the cemetery office, 1 Elm St., Lisbon, Ohio. The lot/lots must be paid for in full at the time of purchase.
- ITEM 2 Single lots will be sold where available

SECTION II INTERMENTS

- ITEM 1 Deeds for burials are issued by the Cemetery Clerk and payment for opening & closing shall be paid prior to burial.
- ITEM 2 Funerals are not permitted on Sunday and the following holidays:
New Years Day, Martin Luther King Day, Presidents Day, Memorial Day, Independence Day, Labor Day, Thanksgiving, Christmas Eve and Christmas Day, except when necessary to comply with Ohio law.
- ITEM 3 Vaults must be of concrete, metal or fiberglass.
- ITEM 4 Single grave occupancy will be standard in all sections of the cemetery, with the exception of cremations. Two separate cremated remains may be placed in a single grave. The individual remains must be in a container and adhere to the following:
1. Burial Urn must be water tight/permanently sealed.
 2. Non Bio-Degradable
 3. Marble, Bronze, or Aluminum or Granite container
- ITEM 5 All casket interment services will be held in the cemetery chapel. Burial tents/enclosures will not be permitted for casket interment services. Cremation interments will be dealt with on an individual basis.

SECTION III DISINTERMENTS

- ITEM 1 All laws of Ohio regarding disinterments shall be complied with. Applications for disinterments should be made by next of kin of the deceased and consent of the owner of the lot involved shall be obtained.

- ITEM 2 Payment for disinterment shall be paid in advance by the requesting party or parties. There will be a second opening and closing charge if remains are buried in the Lisbon cemetery.

- ITEM 3 Cemetery personnel will use utmost care in making removals, but will not assume any liability for damage incurred in so doing.

SECTION IV MONUMENTS AND MARKERS

- ITEM 1 Lisbon cemetery does not install cemetery monuments/markers with the exception of Veterans Government Markers.

- ITEM 2 Monuments and markers shall be set upon a concrete foundations. Said foundations will be installed by contract with Richardson Monuments.

- ITEM 3 Foundations will be calculated as follows:
 - Minimum up to 2' x 1'
 - Others per cubic foot

- 3a The monument base shall not exceed the dimensions of the foundations.

- 3b Monument companies will be notified of any additional charges for extra work not covered by regular rates, before work proceeds.

- ITEM 4 Maximum size on single grave 34" x 16"
Maximum size on 2 graves 54" x 16".

- 4a No family markers will be placed on lots less than 16" x 20", nor shall the marker exceed 6'6" x 16".

- 4b Headstones, double markers and small monuments are permitted on parts of lots.
- ITEM 5 Family monuments with the use of headstones shall only be erected in the Estate Section.
- ITEM 6 All monuments must be kept in line with others in said section.
- ITEM 7 Workman erecting monuments or headstones shall assume all liability for damage to lawns, trees, and other fixtures.
- ITEM 8 No memorial will be allowed on lot/grave unless lot/ grave has been paid for in full.
- ITEM 9 No memorial shall be left at the cemetery to be installed at a later date by the monument dealer or by an individual.
- ITEM 10 All markers must be placed at head of the grave.
- ITEM 11 Foundation will be poured in May and October of each year.
Cut off date for May foundations orders will be May 1st .
Cut off date for Oct foundations orders will be Oct 1st.
- ITEM 12 No portion of grass type markers is to extend above ground level.
- ITEM 13 Metal/Stone Flat Marker placement within the Lisbon Cemetery.
1. One (1) upright marker
 2. One (1) flat marker which would include a Government Service Marker
 3. Marker must be buried flush with the ground
 4. The Lisbon Cemetery will not be responsible for any damage to a marker from normal maintenance (i.e. mowing)
 5. Marker size will be 12 x 24
- ITEM 14 All new flower containers, temporary or permanent, cannot be larger than 18" in diameter (width). This includes the base diameter as well as the top diameter of the container. All containers must be placed to the side of monument (left or right) not in front of or to the rear of the monument.

ITEM 15 All saddles will remain fixed on all grave markers until moved by the family. Please attach the name of the person buried to the saddle in case of wind or storm removal.

ITEM 16 No shepherd hooks or any other non-floral decorations of any type can be placed in or on the ground. (No solar lights are to be placed in the ground and please no glass vases)

SECTION V CARE OF LOTS

ITEM 1 All lots will be given the same care.

ITEM 2 The Lisbon Cemetery assumes the duty of cutting the lawn and keeping it free from leaves and other trash. Sunken graves will be filled, leveled and seeded as needed.

ITEM 3 Graves shall be kept level with surrounding turf. Flowers or shrubs shall not be planted thereon.

ITEM 4 No more than one memorial of flowers is permitted on each grave and shall be placed in line with the head stone (left or right of stone).

ITEM 5	March 1st - May 1st	Nothing placed on graves
	May 1st - October 1st	One flower arrangement
	October 1st – December 1st	Nothing placed on graves
	December 1st – March 1st	Winter flower arrangements

ITEM 6 Fences, curbs or other enclosures or landscape stones are not permitted on lots.

ITEM 7 Lisbon Cemetery shall not be liable for lost, misplaced or broken vases, nor any damage caused by thieves, vandals or any other cause beyond its control.

SECTION VI GROUNDS

ITEM 1 Automobiles shall not be driven through the grounds at a speed greater than 10 miles per hour and must be parked on the right hand side of the drive. Care should be taken not to park on narrow drives that do not permit passing.

- ITEM 2 Persons shall not be permitted to have refreshments within the cemetery, nor to sit on graves and monuments.
- ITEM 3 Persons or automobiles are not permitted in the cemetery after dark.
- ITEM 4 Children shall not be permitted to use the cemetery as a play ground. No use of bicycles and skateboards is permitted.
- ITEM 5 Dog, cats, and horses are not permitted in the cemetery.
- ITEM 6 Off road vehicles are not permitted on the cemetery grounds.
- ITEM7 Cemetery personnel shall have charge of the grounds, including the conduct of all traffic and shall have the power to enforce all rules and regulations.

SECTION VII BABY SECTION

ITEM 1 BURIAL

- A. Vaults shall not exceed 3 ½' in length and must be restricted to metal, fiberglass or concrete construction.

ITEM 2 DISINTERMENT

- A. All legal paper work must be provided by family and must comply with the laws of state of Ohio.
- B. When disinterment occurs the ownership of grave reverts to the cemetery for resale.
- C. No charge will be assessed for disinterment or the second opening and closing charge, if the vault is reburied in an adult grave in the Lisbon Cemetery.

ITEM 3 MONUMENTS

- A. Maximum size is 2' x 1'.
- B. Must be a flush type marker.
- C. No foundation will be poured.

ITEM 4 RECORDS

- A. No deed will be issued.
- B. Record of burial will be kept by the cemetery clerk. The name will be entered in a burial ledger and will be removed if baby is disinterred.

SECTION VIII ESTATE SECTION

ITEM 1 Only whole grave lots of 6/8 graves will be sold.

ITEM 2 Monuments and Markers

- A. 6 Grave lots: lot size 10'6" x 21'
 Min 60" x 14"
 Max 72" x 20"
- B. 8 Grave lots: lot size 14' x 21'
 Min 60" x 14"
 Max 90" x 20"
- C. Others by variance (i.e. 12 graves)
- D. Any combinations of graves will not exceed a maximum of 12' in length base.
- E. All family monuments must be centered on a lot.
- F. Monument companies must submit a scale drawing of memorial to be placed in the Estate Section for approval by the Cemetery Board of Trustees.

ITEM 3 All other rules and regulations will prevail in this section.

SECTION IX USE OF CHAPEL

ITEM 1 The Chapel will be used for interment services.

SECTION X MAUSOLEUM

ITEM 1 No more than four (4) urns/cremations per crypt.

ITEM 2 No more than two (2) infant caskets per crypt.

- ITEM 3 Commonly accepted religious, fraternal and patriotic insignias are allowed on shutter (face of crypt).
- ITEM 4 Bronze markers of any type are not allowed on (attached to) shutter.
- ITEM 5 Floral arrangements are allowed on the 4" curb only (in front of shutter) no heavy vases/statues.
- ITEM 6 Opening/closing is included in the price of the crypt.
- ITEM 7 The deceased must be embalmed and have a casket to be interred in the mausoleum.
- ITEM 8 The crypt must be paid for before interment.

SECTION XI COLUMBARIUM RULES

- ITEM 1 Floral tributes in memory of the deceased whose remains are interred in the Columbarium are considered appropriate, so the Cemetery Board has placed four standing garden urns in the Columbarium park area. The Board will assume the responsibility of placing flowers in the urns each May prior to the Memorial Day celebration. Donations toward these may be made at the cemetery office, and the donor's name will be placed on a memorial list.
- ITEM 2 The floral tributes that are placed in May will remain through the summer and fall, and they will be maintained by the cemetery staff. Appropriate winter tributes will be placed in the urns in December and will remain until spring clean up of the cemetery begins, approximately March. This concurs with the cemetery wide policy on floral tributes.
- ITEM 3 In deference to all who are interred in the Columbarium and their families, please remember that the fronts, top and area around the Columbarium are shared space. Considering that as well as respect for all those whose cremains are placed this final resting place please be advised that no emblems, signs, insignia, attachments, or other decorations are permitted. The Lisbon Cemetery is mindful of respecting the rights of all.