

REGULAR COUNCIL MEETING

October 13, 2020

PRESIDING: Mayor Peter Wilson

PRESENT: Temple, Darcy, Cox, Berg, Donnalley and Thomas

ABSENT:

The regular meeting on October 13, 2020 was called to order at 6:30 with Mayor Peter Wilson presiding.

Mayor Wilson opened the meeting with prayer followed by the Pledge of Allegiance.

MINUTES REGULAR MEETING SEPTEMBER 22, 2020

Cox made the motion to approve the minutes from the 9/22/2020 meeting.

Darcy 2nd

All Ayes

Motion Passed

APPROVAL OF BILLS

Darcy made the motion to approve the payment of the bills in the amount \$56,393.69, payroll for PPE 9/19/20 in the amount of \$45,668.47 and PPE 10/3/20 in the amount of \$50,330.52.

Thomas 2nd

All Ayes

Motion Passed

GUEST (S)

Brian Clapsaddle Lisbon Lions Club was present at the meeting to discuss the annual Christmas food basket and toy give away to local families. Mr. Clapsaddle explained how COVID19 has limited their ability to raise funds for the giveaway in addition to the closing of Sparkle Market where they have held the drive closing. Mr. Clapsaddle requested the use of the gazebo on Nov. 7th from 9am to 2pm to hold a one-day drive through donation drive for the Lions Club.

Thomas made the motion to approve the use of the gazebo and S Park Ave for the one-day donation drive from 9am to 2pm for the Lions Club.

Darcy 2nd

All Ayes

Motion Passed

Bill Hoover, Chairperson Board of Public Affairs, was present at the meeting to discuss the sewer rate increase from the BPA. The last sewer rate increase was a 3% increase in Jan 2019. The Board is recommending to Council the rate be increased to \$7.09 user charge per 100 cu feet with the \$1.00 user charge per 100 cu feet for a total of \$8.09 per 100 cu feet after the 200 cu feet minimum bill beginning in January 2021 with an automatic permanent 3% increase beginning in January 2022. There is not an in town/out of town rate, all customers pay the same with the usage being calculated off the water usage. There was discussion on the sewer agreement with the county, the Village pays the County a budgeted amount of \$36,501.00 per month, the Village is responsible for all infrastructure for the Village sewer. The water rates were adjusted this evening during the BPA meeting according to Mr. Hoover. There was discussion on the condition of the sand filters at the water plant with the upcoming work that is estimated to be at least \$150,000.00. Council President Thomas would like for the in town/out of town option for sewer rates to be researched prior to the reading of an Ordinance to increase the sewer rates.

OLD BUSINESS:

RE: WILLOW GROVE PARK EASEMENT – WESTERN RESERVE LAND CONSERVANCY (WRLC)

Donnalley made the motion to move forward in gathering information on the proposed easement with the help of the WRLC.

Temple 2nd

Ms. Donnalley explained that with the upcoming projects including but not limited to the pool project it does not hurt to investigate what if anything can be a benefit to the Village with this proposal. Mr. Cox inquired that if this does not move forward would it be possible for him or others who live along the one edge of the property to purchase said property from the Village. He feels that the Village will not see the amount per acre as discussed during the last meeting and could make just as much by selling not having the fee associated with the easement process. Mayor Wilson stated that just recently someone purchase land that

abuted the same area for \$10,000.00 per acre, this though was land that could be built on not the ravine the Village owns. The land could be sold following the process that has to be used to sell any Village property as outlined in the Ohio Revised Code.

Without a roll call vote all ayes except Thomas voted No
Motion Passed

RE: CARES ACT MONEY

Council scheduled a work session to review all quotes for Tuesday October 20th 5:00 pm Village Hall.

RE: TIME CLOCK POLICY

Solicitor Beech explained that Council has the authority to distinguish an employee's status as exempt and nonexempt status for any policies including the time clock policy. Council also has the authority what constitutes a salaried position in the Village. The current proposed time clock policy required hourly employees to clock in and out for hours worked. Mayor Wilson stated that he wants salary positions to clock in and out for hours worked also, it has been his experience that salary employees are the biggest culprits at taking advantage of work hours. He feels the Village has some who do the same. Council President Thomas stated she is in favor of hourly employees using a time clock, but she is not in favor of salary employees doing the same. Council man Cox and BPA Chair Bill Hoover both agreed, with Mr. Hoover stating if Mr. Peterson were required to punch a clock and be subject to overtime the BPA could not afford the additional cost. Mr. Cox questioned to who the Mayor feels is abusing time in the Village , the Mayor would rather not respond at this time. Mr. Cox questioned if the Mayor has spoken to the employee about the situation, the Mayor has not yet.

Thomas made a motion to table the time clock policy until a future meeting.

Darcy 2nd

All Ayes
Motion Passed

RE: REPLACEMENT/REPAIR OF METAL STEPS AT VILLAGE HALL

The Village received 2 quotes on replacing the metal steps from the upper parking lot to the lower parking lot with concrete steps. The steps were put in as temporary stairs, they are not beginning to rust in several places. Martin Concrete \$4,575.00 and Robert Flory Construction \$2,700.00. There is some concern on the time frame to have the new steps in before the weather changes.

Temple made the motion to accept the quote from Robert Flory in the amount of \$2,700.00.

Berg 2nd

All Ayes
Motion Passed

RE: RESOLUTION 2079-2020 A RESOLUTION AUTHORIZING THE MAYOR TO APPLY FOR AN OPWC LOAN

Council President Thomas reiterated that the grant from ODOT does not pay for the entire project, she had several residents say it was great that we were able to have the entire project in a grant. The Village is still responsible to fund \$412,947.00 to complete the project, this could be grant or possible loans. She also wanted to verify that resolution does not lock the Village into borrowing the money, it does not it only permits the Mayor to apply for and sign any necessary paperwork for the application. Mayor Wilson indicated this is one funding option being looked at for the remaining balance, the deadline for application for the month is October 16th.

Temple made the motion to approve Resolution 2079-2020 a resolution authorizing the Mayor to apply for an OPWC loan for the Grant St bridge project.

Donnalley 2nd

All Ayes
Motion Passed

RE: LINCOLN WAY MANHOLE REPAIRS

Mayor Wilson reached out to ODOT regarding the manholes on Lincoln Way which are still rattling and not sealed properly. ODOT indicated they are not responsible for the repairs to these manholes the Village would be responsible. There are approximately 10 manholes along Lincoln Way that need adjusted to some degree, the Village has all the material to repair each manhole except for the mesh and concrete. Street Supervisor Jim Oliver feels that \$1,200.00 should be more than enough to cover this cost.

Temple made the motion to approve repairs to the manholes not to exceed \$1,200.00.

Cox 2nd

All Ayes
Motion Passed

RE: FIRETRUCK VILLAGE SOLD

Council President Thomas indicated that she had been told that someone had seen the old village firetruck we sold in a parade with our name on it. She asks if we should verify that he has removed the Village name as requested. Captain Doug Rohm indicated the department will verify that he has removed the Village name from the truck.

RE: 131 N MARKET ST BUILDING

Council man Cox questioned if anyone has had any contact or knows what is going on with the building beside Village hall on the corner of Market and Chestnut St? It has been 2 years since the fire with nothing being done to the building yet, Mr. Cox feels the building needs to be condemned and would like to contact the health department with Councils approval. Council man Berg explained that the deeds are combined with the building that burnt and the one right beside, Mrs. Brown indicated at one time she was going to have the two buildings deeded separately so the burnt building could be donated to the Lisbon Landmark Foundation. There has been no progress to date on deed work or donation except for the survey. There is nothing in writing saying the buildings would be donated to anyone.

Cox made the motion to contact the County Health board to condemn 131 N Market St.

Berg 2nd

There was discussion from those in attendance how there are many buildings in need of repair in the Village. Mayor Wilson stated this is why he feels the Village needs a stronger rental ordinance in town, some in attendance agreed in addition of needing an inspector who is certified to inspect the inside of the buildings for these conditions. Council President Thomas says she does not agree with that statement; however, the Village does not have a certified building inspector nor the resources to have this type of position. Council man Berg explained how the ordinance already in place allows for certain instances where the fire chief/inspector can enter the building when approved.

All Ayes
Motion Passed

NEW BUSINESS

RE: POLICE DEPARTMENT RESIGNATIONS AND HIRING

Thomas made the motion to accept the resignation of Officers Kody Watkins and Richard Burbick.

Temple 2nd

Council President Thomas indicated that she accepts Officer Watkins with regret, she is sad to see him go. He was an asset to the department and Village. Officer Burbick was hired but had not worked as a part time officer since being hired.

All Ayes
Motion Passed

Cox made the motion to hire Chase Askounes as a Full Time Officer at a pay rate of 98%.

Office Askounes is coming from the County Sheriff Office with 4 years of experience, being in good standing. Solicitor Beech indicated that he has worked with Deputy Askounes on many cases and he is a good officer.

Donnelly 2nd

All Ayes
Motion Passed

RE: LISBON AREA CHAMBER OF COMMERCE FALL CRAFT SHOW AND CHRISTMAS PARADE

Council woman Donnalley reported the chamber would like to have a craft show on S Park Ave October 24th 10:00 am – 3:00 pm, with the street being closed 8:00 am – 4:00 pm.

Cox made the motion to approve the request for a craft show on Oct 24th.

Temple 2nd

All Ayes
Motion Passed

Council woman Donnalley reported the chamber is planning on having the annual Christmas parade December 5th at the fairgrounds if permitted. The parade route is being discussed, when completed she will bring that back to Council. The chamber would really like to have the parade downtown if permitted with state restrictions due to COVID. She also stated electrician Steve Neihisel has said he will look at the electric in the square. There are several areas not working which need repaired so Christmas decorations can be put up. Council man Berg will get in contact with Steve to set up a meeting.

FISCAL OFFICER'S REPORT

A fund summary for October 2020 and the bank reconciliation for September 2020 were distributed to council in their packets. Ms. Wonner updated council on the IGS pricing for electric with proposed savings and a letter from State Representative Ginter explaining a bill that has been introduced to correct the local government funding which penalized all communities in the county where traffic camera's were used by municipalities. Ms. Wonner reported the Village was sent a notice from the Court of Common Pleas concerning the property at 234 W Lincoln Way. This property is being offered to the Village, School District, and the Land Bank. Council is not interested in taking possession of this property.

STREET DEPARTMENT REPORT

The street department report and a leaf pick up schedule were distributed to council in their packets. Mr. Oliver reported that leaf pick up is scheduled to begin the first week in November. Mayor Wilson reported that the County Port Authority has applied for a grant to extend sidewalks in the Lincole Place area.

FIRE DEPARTMENT REPORT

Captain Doug Rohm was present at the council that firefighter Matt Wherry has completed his required training. The department participated in Fire prevention activities at McKinley School.

PARKS DEPARTMENT

Mrs. Blackburn submitted a written report with completed projects: the sand box, painting, repair on outside concession, the small address sign has been picked up and the Loch Lane sign for Willow Grove has been ordered. Council man Berg reported that he has been meeting with several electricians concerning adding outlets to each quad of the park. The pool parks committee meet deciding to obtain quotes on new doors at the pool house, a new garage door and framing of the bathrooms. He is hoping to have a quote at the next meeting. The quote from Patterson Pool to replace the existing stainless-steel gutter came back at a cost of \$271,365.00 not including any contingencies that were listed on the summary. This work does not include the work already talked about for concrete by GW Dailey in other areas of the pool. Mr. Berg feels that at these prices the Village will be very hard pressed to have the pool ready to operate and open for the 2021 season. The ladders need replacement, the slide is rusting, the diving board and mobile ramp are also in need of work. Council woman Donnalley reported that she investigated a grant the Village is not eligible for the grant. Council man Berg is waiting on a second quote from a different company on the replacement of the stainless-steel.

The North Country Trail Association inquired on using Council chamber for their upcoming meeting on Nov 2nd. Council felt with COVID this was not a good idea.

The scarecrows are on display in the square until the end of the month.

EXECUTIVE SESSION

Thomas made the motion to adjourn into executive session to discuss the compensation of a public employee.
Temple 2nd All Ayes with a roll call vote
Motion Passed

Fiscal Officer Wonner and Solicitor Beech were invited into the executive session.

The meeting adjourned at 7:55 pm.

Thomas made a motion to reconvene the meeting from executive session at 8:59 pm.
Berg 2nd All Ayes with a roll call vote
Motion Passed

Donnalley made the motion to transfer \$5,000.00 from the General fund to the Cemetery Operating Fund to assist with personnel cost in the cemetery.
Temple 2nd All Ayes
Motion Passed

With nothing further to come before Council the meeting on October 13, 2020 adjourned at 9:00 pm.

Mayor Peter Wilson

ATTEST:

Tracey Wonner Fiscal Officer