

REGULAR COUNCIL MEETING
January 14, 2020

PRESIDING: Mayor Peter Wilson

PRESENT: Darcy, Cox, Temple, Donnalley and Thomas

ABSENT:

The regular meeting on January 14, 2020 was called to order at 6:30 with Mayor Peter Wilson presiding.

Rev. Dr. Mary Jo Bruinooge opened the meeting with an opening prayer followed by the Pledge of Allegiance.

ELECT PRESIDENT OF COUNCIL

Cox made the motion to elect Dawn Thomas President of Council.

Darcy 2nd

All ayes

Motion Passed

MINUTES REGULAR MEETING DECEMBER 17, 2019

Thomas made the motion to approve the minutes from the 12/17/19 meeting

Cox 2nd

All Ayes

Motion Passed

APPROVAL OF BILLS

Darcy made the motion to approve the payment of the bills in the amount of \$40,609.93 and payroll for PPE 12/28/19 in the amount of \$37,451.28

Thomas 2nd

All Ayes

Motion Passed

GUEST (S)

Chris McLaughlin, McLaughlin Martial Arts, was present at the meeting. His studio will be hosting Martial Arts Mayhem 2020 at the High School on February 22. The village sponsored last year, he is requesting a ring donation of \$250.00 from the Village for the 2020 tournament. Mr. McLaughlin explained how the tournament last year brought people into the Village from all over the area and several surrounding states. He suggests the local businesses stay open longer on the Saturday of the event.

Cox made the motion the Village pay \$250.00 for a ring sponsorship during the Marital Arts Mayhem 2020.

Darcy 2nd

All ayes

Motion Passed

Debbie Richards was present at the meeting. Ms. Richards thanked the village for the money donated in December for the Christmas lights in the square. Everyone thanked her for the work done expressing how nice the lights looked. She explained there was some vandalism on the NW square near Geronimo Supply. Ms. Richards requested on the suggestion of some that the trees on the corners of the square remained lighted with the white lights on the trucks. Council man Cox ask to table this request until the next meeting so everyone on council has the opportunity to see which trees are still on and how they look. This will be discussed at the next meeting.

Susan Shank Lisbon Area Chamber of Commerce informed those in attendance a Business Meet and Greet will be held January 22, 2020 5:30 - 7:30 at Numbers Brewery. RSVP is requested before Monday January 20th to the Chamber since appetizers and Numbers award winning beverage will be served. The chamber hosted an event like this last year at Coaches Restaurant which was well attended. Ms. Shank believes this one will be just as well attended and is a nice opportunity for business owners to network.

OLD BUSINESS:

RE: NATIONAL REALTORS GRANT (WELCOME PARK LET)

Susan Shank from the Lisbon Area Chamber reported the Eagle Scout will be building the pergola indoors at the county fairgrounds over the winter. There will be some fill added to the area when weather permits. The park let will be removed from the agenda until further notice; Ms. Shank reported the park has to be completed before April as per the Realtors Grant guidelines.

RE: ENTREPRENEURIAL COMMUNITIES PROJECT - RCAP

Mayor Wilson reported on the meeting with RCAP representative Roberta Streiffert on Wednesday January 8th 6:00 pm here at Village hall. Mr. Wilson explained the program and spoke about Tools for Business Success which is a program being sponsored as part of the Entrepreneurial Communities project. The first year of this program is free to the village and business, there is no obligation to continue after the first year however there are cost to be incurred moving forward. The next meeting is February 12th 6:00 pm Village hall.

RE: CAPITAL IMPROVEMENT LINE ITEM REQUEST FOR BIENNIAL STATE BUDGET

Mayor Wilson reported the village received notice for the first time on an opportunity to submit request for the state bi annual budget for capital improvement line items. The village submitted three separate request, one for sidewalks in the Dickey Dr area which former Mayor Gallo had started the paperwork, Mayor Wilson submitted paperwork for the Willow Grove bridge and Park Manager Dana Blackburn submitted paperwork for a walking trail at the park. Council man Cox asks for an explanation on the walking trail since he had not heard about this before. Mrs. Blackburn explained this trail would circle the park an approximately 1500 feet in length and 9 feet wide asphalt track. The project paperwork was sent to Representatives Ginter and Rulli offices. Mayor Wilson thanked his secretary Barb Crane, Street Supervisor Jim Oliver, Parks Manager Dana Blackburn, Former Mayor Gallo and I for the work each did on the paperwork.

RE: RESOLUTION NO. 2056-19 FIRE CONTRACT WITH CENTER AND ELKRUN TOWNSHIPS

Council man Cox reported that neither Center nor Elkrun Township's have not made any decision on the contract for fire services as presented. Mr. Cox reported that each township has a marked up draft copy with some changed verbiage. The contract will be discussed at the safety meeting on Tuesday January 21st 4:30 at the fire department.

RE: WILLOW GROVE BRIDGE

Mayor Wilson will be meeting with Dallis Dawson and Associates at the bridge site to begin the work on a cost estimate. The initial price is thought to be somewhere between \$250,000 and \$300,000.00. Mayor Wilson will let council know when this meeting is scheduled.

RE: SECOND READING ORDINANCE NO. 2053-19 THE 2020 ANNUAL APPROPRIATIONS

Cox made the motion to approve the second reading of Ordinance No. 2053-19 the 2020 annual appropriations.

Darcy 2nd

All Ayes

Motion Passed

There was discussion on the time line of the third and final reading. The final reading could be later than usual so department heads will need to be aware of their temporary appropriations until the final reading. Mayor Wilson ask if we had until March which we do but it is not suggested to go that far, if temporary appropriation run out before the annual appropriations are approved operations would cease in the Village until those are passed.

NEW BUSINESS

RE: ORDINANCE NO. 2055-20 AMENDED 2020 TEMPORARY APPROPRIATIONS FOR SEWER EXTENTION AND REPLACEMENT AS AN EMERGENCY

SR. Plant operator Chris Peterson explained the situation on N Market St near Saltwell Rd; the sewer line has collapsed in about a 30-40 section. Approximately 14 foot has been repaired, however the remaining portion is out of the scope the contractor could complete. County Engineer Burt Dawson and his staff have been helping with the issue including helping with contacting the Ohio Public Works Commission about emergency funding possibilities. There is a temporary pump in place now for the sewer line. The cost to date with the cleaning out of the sewer line by a local septic tank cleaner since December 23rd is \$21,600.00 and the contractor for digging and trench rental is \$14,800.00. The repair will be a directional bore under the road with a replacement liner and pipe put in place from the manhole near the intersection to below Family Recovery and a third manhole placed in between the original two. The cost estimate is \$96,000.00 from Pusateri Excavating in East Liverpool who was recommended by the County Engineer.

Thomas made the motion to suspend the rules and regulations to pass an ordinance.

Cox 2nd

All Ayes with a roll call vote

Motion Passed

Thomas made the motion to pass ordinance no. 2055-20 as an emergency with an increase in the temporary appropriations to the sewer extension and replacement operating to \$46,700.00

Cox 2nd

All Ayes with a roll call vote

Motion Passed

RE: PROMOTION OF PART TIME DISPATCHER TO FULL TIME DISPATCHER

Cox made the motion to promote Angela Milburn from part time dispatcher to the open full time dispatcher position.
Thomas 2nd

All Ayes
Motion Passed

This promotion will leave 2 vacant part time dispatcher positions.

RE: PURCHASE OF TASERS FOR POLICE DEPARTMENT

Chief Abraham reported to council the total cost for tasers and needed supplies is \$5,056.00, Save A Lot donated \$3,000.00, Numbers Brewery donated \$1,000.00 with the remaining balance of \$1,056.00 coming from the operating budget in the police department. Numbers Brewery is considering donating the remaining cost but has not yet according to Chief Abraham.

Cox made the motion to purchase the tasers and supplies at a total cost of \$5,056.00 with the above donations and police operating budget.
Darcy 2nd

All Ayes
Motion Passed

RE: JOB DESCRIPTIONS

Mayor Wilson reported the Village does not have adequate job descriptions to perform employee evaluations. He and Council President Dawn Thomas began working on these last year. Mrs. Thomas explained that the current descriptions are inconsistent and not in the same format, the intent is to clean up the current job descriptions and bring uniformity to them. Council will be given draft copies when this is completed.

RE: 5 YEAR PROJECTION PLAN FOR THE VILLAGE

Mayor Wilson reported to council that he has requested from department heads a 5 year projection plan from each to be completed before January 31, 2020. Mayor Wilson at the request of council read the questions he is asking of each. The Mayor will meet with council to discuss the responses he gets to work on the formulation of the 5 year plan he would like to develop.

RE: RESOLUTION NO. 2057-20 DRUG TASK FORCE PARTICIPATION

Chief Abraham explained how the Village participates in the Columbiana County Drug Task Force where the County Commissioners over the last several years has donated to participating municipalities to help cover the personnel cost.

Cox made the motion to pass Resolution #2057-20 a resolution authorizing the participation of the Lisbon Police Department in the Columbiana County Drug Task Force.

Darcy 2nd

All Ayes
Motion Passed

FISCAL OFFICER'S REPORT

The financial report was distributed to council in their packets all reports are available for review prior to the meeting. Ms. Wonner reported the Village unencumbered carry over for the general fund was \$58,492.43 compared to the \$84,385.70 in 2018. Ms. Wonner attributed this to the payroll check for the last pay period end date of December 28, 2019. The check for payroll was deposited in 2019 for a check date of 2020 with the holidays. The police department had another year of higher than normal overtime with the continuing rollover of officer since 2015 overtime in the department has gone from an average of \$3,000.00 to over \$16,000.00 in 2019. The General fund paid for the Beaver St paving at a cost of \$33,548.62. Ms. Wonner also reported that in 2019 \$215,148.58 was transferred out of the General Fund to the street, capital improvement, swimming pool and OPWC debt funds.

Ms. Wonner ask that \$19,398.58 be transferred from the General Fund to the OPWC Debt fund for the January 2020 payments.

Darcy made the motion to accept the Fiscal Officer's report.

Cox 2nd

All Ayes
Motion Passed

STREET DEPARTMENT REPORT

The street department report was distributed to council in their packets. Mr. Oliver reported the Garfield drainage project has started, weather permitting the project should take three weeks. Council man Cox reported the department for the first time in a long time with the cooperating weather has started cleaning out the catch basins in town.

FIRE DEPARTMENT

David Crawford who has served on the Lisbon Fire Department for thirty four years submitted his resignation effective December 31, 2019.

Cox made the motion to accept the resignation thanking Mr. Crawford for all his service to the Village over the years.

Darcy 2nd

All Ayes

Motion Passed

All in attendance thanked Mr. Crawford for serving his community over the years wishing him the best for his future.

PARKS DEPARTMENT

The parks reported was submitted to council in their packets. Mrs. Blackburn reported with the wind storm over the last weekend there are some branches and smaller trees down in the park. Because she does not have the allocated hours in the winter she has been unable to clean up the park as it should be, Council man Cox said the street department once finished with the work they are doing on the catch basins will help with the park clean up. Mrs. Blackburn would like to start the hiring process for lifeguards in the next few weeks.

ZONING

The most recent zoning applications were included in the packet.

MISCELLANEOUS

Vice Chair of the Board of Public Affairs Bill Hoover reported the yearly safety kickoff luncheon is scheduled for Friday January 17th at noon in village hall.

Council woman Donnalley reported the Lisbon Police Department will be serving the community dinner on Monday January 27th.

EXECUTIVE SESSION

Cox made the motion to adjourn into executive session for to discuss the filling of the vacant council seat.

Thomas 2nd

All Ayes with a roll call vote

Motion Passed

The regular meeting adjourned into executive session at 7:15 pm.

Thomas made the motion to reconvene the regular meeting from executive session at 7:30 pm.

Darcy 2nd

All Ayes with a roll call vote

Motion Passed

Cox made the motion to appoint Ryan Berg to the two year term vacant council seat when Peter Wilson was elected Mayor.

Darcy 2nd

Roll call vote Darcy aye, Cox, aye, Temple no, Donnalley, no, Thomas, aye

Motion Passed

Mr. Hoover asks if the vacant Board of Public Affairs seat was going to be filled also. Mayor Wilson apologized for forgetting, he recommended to council to appoint Carol Petrachkoff to the four year vacant board of public affairs seat.

Thomas made the motion to appoint Carol Petrachkoff to the four year vacant board of public affairs seat.

Cox 2nd

All ayes

Motion Passed

With nothing further to come before Council the meeting on January 14, 2020 adjourned at 7:35 pm.

Mayor Peter Wilson

ATTEST:

Tracey Wonner Fiscal Officer